Position Vacant

Registrar General's Department

Post of Registrar of Births, Deaths and Marriages/ Additional Marriages (Kandyan /General)

Sinhala Medium

Polonnaruwa District

Applications are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages /Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.

02. This position is an unpaid service and both Male and Female candidates can apply for this post.

03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications.(Maximum age of retirement is 70 years)

04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated

05. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/widower or divorced.

06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the division or else should have passed in any other similar examination.

    N.B. In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.

08. Additional details such as village name list/Grama Niladhari Divisions of the relevant division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the division such as District secretariat, divisional Secretariat or relevant land and District Registries, Grama Niladhari offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.

09. Relevant application and the said "Annex -01" inclusive of village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.

10. Duly filled applications should be forwarded on or before 18.01.2027 by registered post to the address given in the schedule.

S. Jalatheepan
Registrar General
Registrar General's Department
234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta Battaramulla

S. Jalatheepan,
Registrar General,

On this 16 day of 11 2026
Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla

Schedule

Dristict	Divisional Secretariat	Post & Division For Which Applications Called	Address to Which Applications Should be Sent
Polonnaruwa	Hingurakgoda	Post of Birth , Death Registrar of Jayanthipura Division and Post of Marriages Registrar (Kandyan / General) of Thamankaduwa Division (Sinhala Medium)	District Secretary/Additional Registrar Genaral , District Secretariat , Polonnaruwa